

Shelter Provider Network

Minutes – 2/14/07

Introductions

Nancy Noel, Julia Burkhead InnVision; Rafael Cruz, The Health Trust; Lynn Morison, Bill Wilson Center; Alison Dougherty, Santa Clara Adult Education; Nadine Hutchinson, Cupertino Community Services; Erika Avila, Tiffany Hetherington, EHC LifeBuilders; Michelle Ogburn, Community Technology Alliance; Rita Castro-Hawkins, Ilana Mabel, Family Supportive Housing; Nicky Matheson, Support Network for Battered Women

- InnVision Opportunity Center is coming together. Better cooperation between property management and medical facility.
- Santa Clara Adult Education is offering adult classes beginning 2/26/07. Now is an excellent time to sign up.
- Cupertino Community Services has three openings for transitional housing, single men. Two job openings at agency.
- Family Supportive Housing has some openings at shelter. Drug issues are preventing clients from entering shelter.
- BRC is completely full for families. Some openings for chronically homeless or disabled singles for transitional housing. Beginning May 1st, 15 mental health beds will be reserved. Looking for new program manager. Gilroy Armory is short-staffed. Temporary work at \$8.50/hour until 4/1/07. Several other openings: see web site.
- InnVision has openings at Commercial Street for women and children.
- Bill Wilson Center have no openings. New program for THP+ for emancipating foster care youth. Scattered site housing. Will be for 39 beds. Approved but no money at this point.
- Health Trust is looking for program manager for housing department.

Minutes Approved as submitted

Old Business

Training:

- March 22- Case Notes best practices. Kennette Love and Nancy Noel presenting. For more information, contact Nancy at 650-853-8672 ext. 209.
- April- Site diagnosis and medication. Dr. Reicherter, part II. – Tentative
- May- Pandemic flu
- June- CPR
- Video grant is progressing. Community Foundation is assisting with the process. Asking for \$5000.

HMIS

- Sacred Heart will go live on HMIS 3/1. Plan to begin enrolling customers the week of 2/20.
- Now have the ability to generate reports that show which clients increased income, gained employment, etc. while in your program.
- Monthly End User trainings have been scheduled. These will be held over two four-hour sessions. Part I is on the 2nd Thursday of each month from 9-1. Part II is on the 4th Thursday of each month. Both sessions will be held at Community Technology Alliance. Reservations are required and space is limited. If you have staff that needs training, please contact Michelle Ogburn at michelle@ctagroup.org.
- Monthly HMIS User Groups are scheduled for the 3rd Tuesday of each month from 2-4. Locations will be announced. Please RSVP.

Shelter Review Committee

- March 28th – Bill Wilson Drop-in Center is scheduled for review
- Others scheduled for this quarter are an EHC site and an InnVision site.
- Discussed including HMIS into the Shelter Standards. Have decided to go with a general directive rather than specific details.

Finance Report

Current balance is \$1162. There was a \$95 deposit from most recent SPN training. The balance will reduce when video taping for February is paid.

Short-timer Syndrome subcommittee report

No progress to date. Nadine will drive this group.

Homeless Street Count

Some thought it was a mess. Thought it was unorganized. One thought it was valuable to find out where they weren't. Think the surveys may give a better picture versus the actual count. Transportation was a problem. Need to have a debriefing. Will ASR be following-up?

New Business

SPN Elections

The group selected Rita Castro-Hawkins, Family Supportive Housing as the new SPN Chair. Julia Burkhead, InnVision will act as Vice Chair

Pandemic Flu

- Family Supportive Housing has tried to request speakers but none are available. CADRE is also working on a plan. Red Cross is not planning to set up shelters. The plan is to isolate people to prevent spread. Agnew's has a plan in place that they are willing to share. Brochures are available in English and Spanish. Possible SPN training topic. Planning flu will also aid plans for catastrophic earthquake will. Discussed including an emergency plan as a best practice for the shelter standards. Nancy agreed to get on CADRE list to get current information.
- At this point all shelters are encouraged to develop an emergency plan.

SPN Networking Meeting

March will be a networking meeting. Bring information about your programs and new staff to learn about the resources available in the county.

Collaborative Steering Committee Meeting

Thursday, February 15th. United Way, room 107. The political will is growing for truly implementing the 10-year plan. A blue ribbon task force with representatives from business, social services and government will meet four times this year to discuss breaking down barriers to fully implementing the 10-year plan.

211

New service began last Friday (2/9). 211 is an Information and Referral Hotline. Number works from all land lines and some mobile services. Verizon will not support this number. There will be another phone number for cellular networks. Website available: www.211scc.org.

Next Meeting

Wednesday, March 14th, 9:30-11:00

Bill Wilson Center

3490 The Alameda

Santa Clara, 95050