

Shelter Provider Network

Minutes from 9/13/06

Attending:

Attending: Nancy Noel, InnVision – Opportunity Center; Alison Dougherty, Santa Clara Adult Ed; Charlotte Pizzo, InnVision – Georgia Travis Center; Nadine Hutchinson, Cupertino Community Services; Lynn Morrison, Bill Wilson Center; Kristin Yates, St. Joseph Cathedral; Rita Castro-Hawkins, Family Supportive Housing; Karina, San Jose Unified School District; Debbie Silva, DADS; Norma Orozco, Arlette Musallem, Silicon Valley Independent Living Center; Suana Hamulic, Catholic Charities, Refugee Services

Announcements:

Opportunity Center – Nancy Noel has joined the staff as Supportive Services Coordinator. The center opened on 9/11. Includes 88 apartments for very low income, health care and mental health care on site, and a drop-in center for un-housed community members.

SVILC – Affordable Housing Workshop, fair housing rights. San Jose and Gilroy sessions.

Family Supportive Housing – Has openings for families.

Bill Wilson Center – Has openings in young parents housing. BWC has found a person to help clients with cars, repairs. Helping them manage finances, not getting in over their head.

Cupertino Community Services – Openings in Rotating men's shelter. Looking for help getting a falsely accused person a job.

InnVision – Openings at Commercial Street Inn. Starting using swipe cards at Georgia Travis Center. Christmas plans have started. New staff at Villa and the GTC.

Sidebar – Several shelters are having difficulty with clients no-showing for intake interviews, clients leaving the program after a few days.

Minutes from last meeting – Accepted as submitted.

It was announced in July that Santa Clara Unified School District is no longer funding the Homeless Student Coordinator program. Since this is a state mandate, the district has now funded one coordinator position.

Old Business:

Training Update – Customer Service training on 9/28. It was discussed there is a need for a training that clarifies the needs for audits of programs. Case note requirements, etc. What is the impact of electronic data storage? Perhaps a HUD representative, ESG or CDBG coordinator.

HMIS Update –

Customization for Sacred Heart is almost finished. Once completed, there will also be an overall upgrade to the ServicePoint Software. ART (Advanced Reporting Tool) is now implemented. One training held for Agency Administrators and another will be scheduled for October. The data Exception Reports are now available via ART.

Shelter Review Committee Update – Reviewed Sobrato Family Living Center, Santa Clara. The committee was very impressed with the condition of the property after 5 (?) years in operation.

Shelter Reports – Waiting for Margaret Gregg to decide about to ask for this year. Does the standard need to be updated to include things like HMIS?

Finance Report - \$1122 balance in account. There is an open question about whether to continue taping trainings. Very low use and some have low quality. A list of available videos will be sent out with meeting minutes.

Project Homeless Connect – Las Animas Park, Gilroy, September 20, 1-4pm. Medical, dental and veterinarian services will be available on site.

New Business:

Catholic Charities – Job Developer services. CC is considering restarting the Job Market program; moving beyond the refugee community. They do a six-month follow-up period once the client is employed. Stay tuned for developing information.

SCC Public Health Dept. – Pandemic flu preparation. SPN has been charged with informing shelters about best staff practices to prevent spread. Brochure is available with recommendations. Said to be available at county offices. www.sccphd.org.

Community Services Agency – Mountain View offers a flu shot program each Fall. Georgia Travis and Family Supportive Housing.

Steering Committee: 1:30 – 3:00pm. At the meeting, we will be looking at membership requirements for the steering committee. Also on the agenda is reviewing the progress of 10-year plan implementation.

Next Meeting: October 11, 2006, 9:30-11:00am – Networking Meeting. Bring information about your program. Find out about the resources available in the county.

Location: Cupertino Community Services, 10104 Vista Drive, Cupertino, CA 95014